

Date: 3 August 2023  
File ref.: CPB-1005-LET-0230



Worley Services Pty Ltd  
Craig Ramm  
Engineer Representative  
Level 1, 93-95 William Street  
Perth WA 6000

Attention: Mr Craig Ramm

Dear Sir,

**CONTRACT NO. WR/C/CC/1005**  
**WESTERN RANGE PROJECT – MAIN INFRASTRUCTURE BULK EARTHWORKS**  
**RE: Commercial Flights for Non-Manual Workforce**

Further to recent discussions between the Engineer and the Contractor, the Contractor is currently considering utilising commercial flights of its non-manual personnel to prioritise its operators for the available seats on the chartered Monday afternoon flight.

The Contractor has recently agreed with the Engineer to change its shorter shift day to Mondays to limit loss of productivity with the reduced workforce flying out on Monday afternoons. The Contractor has been recently advised that there are limited available seats on the chartered Monday PM flights that will not accommodate all the Contractor's Personnel (non-manual and manual) on their current rosters. As such the Contractor is considering utilising a commercial Monday PM flight for its non-manual personnel.

These commercial flights are being considered, as: chartered Monday morning and Wednesday flights will not work for Supervisors who are required for supervision and management of operators; advice from the Engineer that other contractors are currently utilising the Friday flights; one of the Contractor's Subcontractors has been rescheduled for Wednesday flights; to date the Contractor has booked several Monday commercial flights and there appears to be sufficient seats available; and this allows flexibility without having to change rosters depending upon the number of chartered seats available.

Appendix A of the Contract notes the times of various available flights to the Contractor with 100 seats per flight, which has not been met. The agreed rate for return commercial and charter flights from Paraburdoo to Perth in Appendix A of the Contract is \$739.00. The Contractor to date has been requested to book several flights for its personnel by the Engineer. The costs for the flights booked by the Contractor have exceeded the agreed return flight rates of \$739.00 (these costs to date will be claimed separately).

As the Contractor prepares to shift the flights of its non-manual personnel to a commercial Monday PM flight when needed, it will be necessary to seek compensation from the Company for the difference in costs between the cost it incurs and the agreed Contract return rate, on a monthly basis.

The Contractor is available to discuss the above further as required to develop both the most cost effective and efficient solution with the Engineer and Company.

The Contractor reserves all its rights under the Contract and at law.

Yours sincerely

**CPB Contractors Pty Ltd**

A handwritten signature in blue ink, appearing to be 'R' followed by a long horizontal stroke and a diagonal line.

**Richard Walford**

**Contractor's Representative**